

FICRA Trust Board Meeting Minutes

Thursday, November 10, 2022 – 7:10 pm

Attendees: Arlyn Lawrence (President), Wes King (Vice-President), Hal Goodell (Treasurer), Candy Wawro (Secretary), Craig McLaughlin (Director), Lindsey Jensen (Advisor) excused, Matt Desjardins (Advisor) excused

Public Comments: Jim Braden introduced Jane Tollett, Emergency Preparedness Block Coordinator Lead and Ham Operator. Jim made note that AP Templet's job (Head of Emergency Preparedness for Fox Island) has been challenging up to now. Jim feels as though the group needs to be re-energized. AP asked Jane to cover for him while he is on four months of leave. She will be working with Jim on the block coordinator system. Jane has worked in the past with Proctor & Gamble in corporate safety. Jane feels the islanders need "recipes" to become fully prepared in case of an island emergency. Our Fox Island Emergency Preparedness Plan stresses individual preparation as islanders may be on their own. The next step to survival will be neighborhood clusters working as a unit. At present, there are 72 block coordinators but there is a need for 120. Hence, some areas are not covered with a coordinator. Jim Braden has written grants to Pierce County and Washington State for additional resources. At present, we have 1000 gallons each of gas and diesel reserved (FICRA owns) at the Fox Island Store for Fox Island Emergency Team to use for generators, boats, etc. along with other materials that have been accumulated. Also, the Radio club just conducted Ham radio FCC licensing. This allows for communication in case phones are out of service during an emergency. One possibility to get our islanders informed is an island-wide event showcasing how to become prepared. Even though much is still to be done, our District 5 Fire Department finds Fox Island a role model to follow for all of Pierce County. Our Emergency Preparedness program has been showcased in several articles including a recent article in Gig Harbor NOW.

Approval of October Minutes: Wes made a motion to approve the October minutes. Hal seconded the motion. Voting was unanimous and motion carried.

Treasurer's Report (Hal Goodell):

FICRA Checking:

Beginning Balance: \$30,867.91

Ending Balance: \$30,867.91

FICRA Savings:

Beginning Balance: \$ 25.00

Ending Balance: \$ 25.00

FICRA Money Market:

Beginning Balance: \$11,190.89

Deposits/Credits: 8.55

Ending Balance: \$11,199.44

FICRA PayPal:

Beginning Balance: 0.00

Ending Balance: 0.00

Current Membership (2022-23) 315

Expired Membership (2021-22) 194

FICRA Trust Checking:

Beginning Balance: \$37,390.25

Checks/Payments: 2,719.59

Deposits/Credits: 2,092.00

Ending Balance: \$36,762.66

FICRA Trust Savings:

Beginning Balance: \$ 718.61

Deposits/Credits: .03

Ending Balance \$ 718.64

FICRA Trust PayPal:

Beginning Balance: \$ 7,804.60

Checks/Payments: 35.69

Deposits/Credits: 1,135.00

Ending Balance: \$ 8,903.91

FICRA Trust Capital Checking:

Beginning Balance: \$ 3,600.33

Ending Balance: \$ 3,600.33

FICRA Trust Reserve Checking:

Beginning Balance: \$ 187.92

Ending Balance: \$ 187.92

FICRA Trust Money Market (General, Capital, Reserve, EP & CP)

Beginning Balance: \$ 314,511.37

Checks/Payments	90.45
Deposits/Credits	357.57
Ending Balance:	<u>\$ 314,778.49</u>

Trust General Money Market:

Beginning Balance:	\$ 178,177.29
Checks/Payments:	0.00
Deposits/Credits:	267.12 (Oct. Interest)
Ending Balance:	\$ 178,444.41

Trust Capital Money Market (Restricted):

Beginning Balance:	\$ 31,911.97
Ending Balance:	\$ 31,911.97

Trust Reserve Money Market (Restricted):

Beginning Balance:	\$ 42,802.47
Ending Balance:	\$ 42,802.47

Trust Community Events/Activities Money Market (Restricted):

Beginning Balance:	\$ 20,000.00
Ending Balance:	\$ 20,000.00

Trust Emergency Prep Money Market (Restricted):

Beginning Balance:	\$ 21,591.59
Ending Balance:	\$ 21,591.59

Trust Citizens' Patrol Money Market (Restricted):

Beginning Balance:	\$ 20,028.05
Ending Balance:	\$ 20,028.05

Trust Other Money Market:

Beginning Balance:	\$ 0.00
Checks/Payments:	\$ 267.12
Deposits/Credits:	\$ 267.12
Ending Balance:	\$ 0.00

Sum of Sub Money Markets	<u>\$ 314,778.49</u>
--------------------------	----------------------

Standing Committee Reports & Actions:

FICRA: Santa Run, December 3rd – numbers down, flaggers needed. County updated their insurance requirements. Another endorsement to be added. Waiting on insurance agent now. Hal to inquire again with our agent about follow through. We have quite a few sponsors. Fox Haven preschool to offer babysitting. Candy suggested a coat check room for valuables. Angela did find a food truck to serve coffee and breakfast items.

FICRA: Christmas Tree Lighting, December 4th – FourSquare Church to decorate on Saturday, December 3rd. Foursquare will serve refreshments (cocoa, coffee, treats). Candy suggested a children's book exchange. She suggested some start up money to buy some books to have on hand. Arlyn suggested \$250 to buy books. Motion was seconded by Wes. Vote was unanimous. Motion carried. Wicklines in concert from 4:00pm-5:15pm. Cost is approximately \$1500. Santa's cost was \$500. He arrives at 6:00. Wes will meet him in front of the building and bring him to the fire station who will escort him to the NCC. Tree and building lighting to be completed on 11/21. New lights were ordered (6 C-7 led strands). All lights are on a timer from dusk to 6 hours. Tree has an on/off switch for the December 4th lighting, then it too will be on the same timer.

Finance Committee – no report

Building & Grounds (Jim Braden): Septic needs to be pumped. It's been 7 years. Wes raised the question of putting in risers so that we didn't need to dig it up every time. Jim reported that it isn't down very deep and aesthetics for green space was important. Craig raised the subject of an automated awning as a capital improvement project. Arlyn motioned that we approve \$10,000 to purchase a Sunsetter Awning. Craig seconded the motion. Vote was unanimous and motion carried.

Jim also stated that we are submitting request #2 for reimbursement on the Washington State Grant which ends in June of 2023. If received, that will provide us with about \$13,000 of the \$16,400 available. The Pierce County grant is now closed and the \$25,000 was received and we will close that project (windows) with the excess funds going back to the Trust checking money market account.

We are also planning to do a weed kill on the sports field right away followed by an over-seed effort in the Spring. We are also working with T&M contractors to do a simple fix on the emergency exit from the basement.

The garage North side rental space is ready for rental. We have an agreement to be signed by the UPS to place a POD (as in the past) for their holiday season parcel distribution.

Nature Center: (Ed Burrough, Nature Center Committee chairman) The committee continues to distribute the load of wood chips that were donated to us. They also continue to install wire screen onto wood walking surfaces to improve traction.

Citizens' Patrol (Now called Emergency Patrol): We can, again, report that we've had basically no crime on Fox Island. Emergency Patrol has met and will be working with the FICRA integration process to ensure insurance coverage for the folks involved in the new Emergency Patrol procedures.

Emergency Preparedness (EP): Jane Tollett who is already active in the Fox Island Amateur Radio Club and a Neighborhood Coordinator is taking the lead with Neighborhood Block Coordinators (BC) Program. Our Neighborhoods Branch of the Emergency Preparedness organization met October 18th and plan to meet again to revitalize the BC program. Emergency Preparedness will work on the objective of providing support to residents who do not have a block coordinator. We are investigating the PC Alert program to be sure it is still active. We have invested a lot of energy in getting every residence signed up on that.

Fox Island Amateur Radio Club (FIARC): The temporary repeater is in service and is being used regularly on the Sunday radio nets. We are still working on a permanent location. Some very interesting new communication processes continue to be evaluated as alternative and supplemental methods of communication for our emergency response.

Other active issues: Welcome packet is temporarily updated and is being given out at the Post Office. The welcome packet may be an alternative to creating a new directory.

New Business: We have rescheduled and rethought the "Party With A Purpose" plan. Perhaps we scale back plans, do a fun game night (instead of the auctions), alongside good music and food. We can physically seat 80 by fire code but the auditorium can hold 120. Each classroom can seat approximately 30. Will get committee together in January (after the holidays). Also, we will have our annual budget committee meeting December 15th at 7:00 pm so we will be ready to adopt our 2023 budget in January.

Craig made a motion we book the Beach Boys Sail On for the Labor Day Concert. Motion was seconded by Candy. Vote was unanimous. Motion carried.

Unfinished business: French Toast Theater is once again asking for rental space at \$25 per hour (was \$32 per hour in 2022). Discussion ensued is it better to have repeat renters or to have a revolving door. A motion was made by Candy to approve the \$25 per hour rental rate and was 2nd by Wes. The vote was four in agreement and one in disagreement. Motion carried.

Volunteer recruitment: We have a volunteer list that we need to utilize more fully for events.

Adjournment: Craig made a motion to adjourn, seconded by Hal. Vote unanimous and motion carried.

Adjournment was at 9:15pm.